



Caroline Pines Property Owners Association

26380 Shannon Mill Dr Ruther Glen VA 22546

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CPPOA BUILDING FEES

To obtain a building permit:

▪	Building Fee	\$ 2,500.00
▪	New Member Fee {one time} (Only if no other lots are currently owned)	\$ 500.00
▪	Impact Fee	\$ 2,500.00
▪	Road Fee	\$ 1,500.00

TOTAL DUE PER PERMIT	\$ 7,000.00
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To obtain a building permit the following items are necessary:

- Complete Floor Plan
- Surveyed plat with placement of house and drain field
- County issued septic permit (full copy of all pages)
- Copy of Recorded Deed with book & page number
- All fees & dues must be paid current

All five (5) items must be present before the board of directors will approve and issue the building permit. If any items are missing, the building permit will not be approved.

- A dumpster and port-a-john must be placed on job site once lot is cleared
- Building Permits {County & CPPOA's} **MUST** be posted on job site in plain view from the road.
- Driveway culvert pipe must be inspected by CPPOA Staff **BEFORE** being covered.
- All modular homes **MUST** have a foundation **BEFORE** being brought in.

Failure of any of the listed items above will result in a stop work order being placed on building until all things are brought up to compliance.



Lot # : _____ Location: _____

Owner: _____
Name Phone Number

Contractor: _____
Name Phone Number

Nature of Work: _____

Builder/Owner Applying for Permit:

(Signature)

(Printed Name)

By signing you agree that you have read and understand the rules and guidelines for receiving a building permit with CPPOA.

Date Received in CPPOA office: _____ Check # : _____